Buzz in the Woods Fair

House Rules / Terms and Conditions by Expat Fairs
Eligibility to take part:

1) vendors who are Dependent pass holders who have a valid Letter of Consent from a local company, Singaporeans and PRs are welcome.

2) Foreigners with Visitor / TOURIST passes are not allowed to operate or help you at your booth at the Bazaar (due to restrictions of NEA & MOM Regulations), STRICTLY. However, foreigners with a business visa or on a business trip is allowed to take part at the Bazaar.

3) Work permit/ S pass/E pass holders, please note that your eligibility to book depends on your employer's contractual agreement with you. Expat Fairs shall not be held liable in the event the vendor is found to be violating any employment agreement with their employer or governed laws.

4) When booking, it is compulsory to fill up your full name, NRIC, Work Pass number or Business Registration number.

Your personal particulars will be kept in strictest confidence

PAYMENT & CANCELLATION POLICY

An email will be sent to you to acknowledge acceptance of booking subject to complete payment of the booking. No cancellation is accepted once payment is made unless the bazaar is cancelled due to unforeseeable circumstances such as nature or security threat.

TABLE SET-UP AND DISPLAY

The Organizer will provide table and chairs as indicated on the booking portal. If extra space is needed for rack or shelves please book for extra space such as L shape table or additional table as per booking portal.

Please indicate in the above if no table is required which we allow provide raw space in the designated area and 2 chairs. Vendors shall bring their own tablecloth and one extra cloth to cover. Vendors shall provide their own equipment such as extension cords, adapters, spot light, etc.

The Organizer will allocate the table location and reserves the final right for the selection of product mix. Your organization name will be posted on the assigned table/space on the day of set up. All displays, goods & accessories such as racks, shelves & chairs must be confined to the contracted area.

No equipment or signs to be attached or affixed to any walls, windows or floors of the Ballroom. No combustible and unsafe products shall be displayed or used at any time during the fair. Selling of products/services other than stated in this booking contract will not be permitted.

Subletting or transferring of contracted area has to be approved by the Organizer, or otherwise, the transferred vendor will not be allowed to join the fair.

Participating vendors are responsible to abide by the laws & regulations of Singapore for their own products/services. Vendors must finish set up at least 30 minutes before opening hour Domestic helpers are not allowed to enter the club due to club's rules. Should vendor need to bring rack or shelving,

changing room or mannequins, this has to be pre-approved by organizer in writing and subject to final approval from venue owner during booking.

UNLOADING/LOADING & PARKING

There will be a discounted set meal for vendors.
Parking is free
There is no ramp so please ensure products are easy to be carried to and from the patio area.
A storage room is provided for overnight storage
Table cloths are not provided. Please bring your own.
In the event of bad weather (rain) we will allocate a sheltered outdoor area for vendors to continue their selling.
power supply (1 per vendor) is provided. Extension cords are provided if needed please inform organiser 4 days in advance.
if you require extra lighting, please bring your own lights.
there will be 3 huge industrial fans within the event area. This is an outdoor fair.

CREDIT CARD FACILITIES

Credit card payment facility is provided at this fair. The service fee is 6% of your sales amount. Vendors shall fill in the banking details
(your bank account name and bank account number and mobile no) shall you wish to take up this services

Vendors must provide your own cash sales slip or receipt in 3 copies and one is provided to Organiser with customers credit cards slip for repayment record.

Please allow 21 days for repayment to take place, if we receive the repayment from Visa /Master, we will repay to vendors earlier.

IMPORTANT CONDITIONS

The Organizer is the owner of all Media, Copy or Intellectual Rights, and Advertising/Promotional Materials associated with this Event. The Organizer and employees shall not be responsible for any matter arising from any claims for all transactions/sales made between vendors and their customers. The Organizer, its agents and employees shall not be held liable for any goods lost, stolen, damaged or for any personal injuries encountered as well as fire, accidents, mishap or any other natural cause while participating in the fair. The Organizer reserves the right to cancel the event due to non-foreseeable circumstances and the total liability in such conditions is limited to the booking fee already been paid by the vendors. The Organiser is doing the best in terms of publicity and traffic but is not held responsible for sales result of the day. Any unethical action that can damage the commercial goodwill of Expat Fairs Pte Ltd. is prohibited and can serve as cause for termination of contract.

I have read and accepted the above terms and conditions in this contract and agree to join the above Fairs and abide all conditions stated in this contract.